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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CHAPEL CREEK  
COMMUNITY DEVELOPMENT DISTRICT**

The audit committee meeting of the Board of Supervisors of the Chapel Creek Community Development District was held on **Monday, September 15, 2015, at 11:15 a.m.** at the offices of Rizzetta and Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Audit Committee Present:

Chip Jones  
Bob Bishop  
John Blakley

Also present were:

Sandra Oram  
Roy Van Wyk

**District Manager, Rizzetta & Company, Inc.  
District Counsel, Hopping Green & Sams**

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Oram called the meeting to order and read the roll.

**SECOND ORDER OF BUSINESS**

**Presentation of Audit Proposal  
Instructions**

Ms. Oram presented and reviewed the audit proposal instructions.

On a Motion by Mr. Blakely, seconded by Mr. Bishop, with all in favor, the Board of Supervisors approved the audit proposal instructions as presented for Chapel Creek Community Development District.
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**THIRD ORDER OF BUSINESS**

**Presentation of Audit Evaluation Criteria**

Ms. Oram presented the audit evaluation criteria. Discussion ensued. The Board made the following changes to the criteria:

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- Item 1 – Ability of Personal (15 points)
  - Item 2 – Proposer’s Experience (15 points)
  - Item 3 – Understanding Scope of Work (15 points)
  - Item 4 – Ability to Furnish Required Services (15 points)
  - Item 5 – Price (40 points)


On a Motion by Mr. Jones, seconded by Mr. Blakely, with all in favor, the Board of Supervisors approved the audit evaluation criteria as amended for Chapel Creek Community Development District.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Blakley, seconded by Mr. Bishop, with all in favor, the Board of Supervisors adjourned the meeting at 11:30 a.m. for Chapel Creek Community Development District.

  
Assistant Secretary

  
Chairman/Vice Chairman