
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CHAPEL CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Chapel Creek Community Development District was held on **Monday, September 15, 2015, at 11:30 a.m.** at the offices of Rizzetta and Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum:

Chip Jones	Board Supervisor, Chairman
Bob Bishop	Board Supervisor, Assistant Secretary
John Blakley	Board Supervisor, Assistant Secretary

Also present were:

Sandra Oram	District Manager, Rizzetta & Company, Inc.
Roy Van Wyk	District Counsel, Hopping Green & Sams

FIRST ORDER OF BUSINESS

Call to Order

Ms. Oram called the meeting to order and read the roll call confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

It was noted that there were no members of the general public present to provide any comments on agenda items.

THIRD ORDER OF BUSINESS

**Consideration of Minutes from the Board
of Supervisors' Meeting on August 3, 2015**

On a Motion by Mr. Blakley, seconded by Mr. Bishop, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors Meeting on August 3, 2015 as presented for Chapel Creek Community Development District.
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FOURTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for July and August 2015

On a Motion by Mr. Blakley, seconded by Mr. Jones, with all in favor, the Board of Supervisors accepted the Operation and Maintenance Expenditures for July 2015 (\$2,687.89) as presented for Chapel Creek Community Development District.

On a Motion by Mr. Bishop, seconded by Mr. Jones, with all in favor, the Board of Supervisors accepted the Operation and Maintenance Expenditures for August 2015 (\$12,062.50) as presented for Chapel Creek Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2015-07, Re-designating Officers of the District

Ms. Oram presented Resolution 2015-07, Re-designating Officers of the District.

On a Motion by Mr. Blakley, seconded by Mr. Bishop, with all in favor, the Board of Supervisors appointed Chip Jones as Chairman for Chapel Creek Community Development District.

On a Motion by Mr. Jones, seconded by Mr. Blakley, with all in favor, the Board of Supervisors appointed Bob Bishop as Vice Chairman for Chapel Creek Community Development District.

The Board directed Ms. Oram to contact Mr. Murray to see if he would resign his position and if so they would like to appoint Adam Lerner to Mr. Murray's seat. They stated that they would like to address this change at their next Board meeting.

On a Motion by Mr. Blakely, seconded by Mr. Bishop, with all in favor, the Board of Supervisors approved Resolution 2015-07, Re-designating Officers of the District as follows: Chip Jones – Chairman, Bob Bishop – Vice Chairman, John Blakely, David Jae, and Tim Murray as Assistant Secretaries for Chapel Creek Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2015-08, Extending Terms of Office

Ms. Oram presented Resolution 2015-08, Extending Terms of Office. She stated that the resolution was to align the Supervisors' terms with the election years.

On a Motion by Mr. Bishop, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved Resolution 2015-08, Extending Terms of Office as presented for Chapel Creek Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Recommendation of Audit Committee Regarding Audit Proposal Instructions and Evaluation Criteria

Ms. Oram stated that the audit committee met prior to the Board of Supervisors' meeting and made their recommendations for the Board.

On a Motion by Mr. Blakely, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved the Audit Committee's recommendation on the Audit Proposal Instructions and the Evaluation Criteria for Chapel Creek Community Development District.

EIGHTH ORDER OF BUSINESS

Presentation of Monthly Unaudited Financial Statement

Ms. Oram presented the Unaudited Financial Statement for the month of July.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel
No report.

B. District Engineer
Not present.

C. District Manager

Ms. Oram stated that the Board would be meeting again on October 27, 2015 at 11:30 a.m. for a second audit meeting to review the proposals received for the District's auditing services.

Ms. Oram asked the Board members to review the District's new website and to report back with any changes.

TENTH ORDER OF BUSINESS


Supervisor Requests

There were no Supervisor requests.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Jones, seconded by Mr. Bishop, with all in favor, the Board of Supervisors adjourned the meeting at 11:44 a.m. for Chapel Creek Community Development District.


Assistant Secretary


Chairman/Vice Chairman