
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

CHAPEL CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Chapel Creek Community Development District was held on **Tuesday, November 7, 2017, at 11:00 a.m.** at the offices of Rizzetta and Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum:

Chip Jones	Board Supervisor, Chairman
Bob Bishop	Board Supervisor, Vice Chairman
David Jae	Board Supervisor, Assistant Secretary
John Blakley	Board Supervisor, Assistant Secretary

Also present were:

Brian Walsh	Board Supervisor, Assistant Secretary <i>(via conference call)</i>
Matthew Huber	Regional District Manager, Rizzetta & Company, Inc.
Gus Garcia	District Manager, Rizzetta & Company, Inc.
Sarah Warren	District Counsel, Hopping Green & Sams
Tonja Stewart	District Engineer, Stantec Consulting

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Garcia called the meeting to order and read the roll call confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments on agenda items.

THIRD ORDER OF BUSINESS

**Consideration of Minutes from the Board
of Supervisors' Meeting held on July 11,
2017**

CHAPEL CREEK COMMUNITY DEVELOPMENT DISTRICT

November 7, 2017 Minutes of Meeting

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On a Motion by Mr. Bishop, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors Meeting held on July 11, 2017 as presented for Chapel Creek Community Development District.

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FOURTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for August and September 2017

On a Motion by Mr. Blakley, seconded by Mr. Jae, with all in favor, the Board of Supervisors accepted the Operation and Maintenance Expenditures for August (\$15,635.23) and September (\$8,571.02) as presented for Chapel Creek Community Development District.

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FIFTH ORDER OF BUSINESS

Ratification of Insurance Proposal from Egis

On a Motion by Mr. Jones, seconded by Mr. Jae, with all in favor, the Board of Supervisors ratified the approval of the proposal from Egis for the District's Fiscal Year 2017/2018 Insurance Renewal for Chapel Creek Community Development District.

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SIXTH ORDER OF BUSINESS

Consideration of Resolution 2018-01, Re-Designating an Assistant Secretary

On a Motion by Mr. Jones, seconded by Mr. Bishop, with all in favor, the Board of Supervisors approved Resolution 2018-01, Re-designating an Assistant Secretary (Gus Garcia) for Chapel Creek Community Development District.

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SEVENTH ORDER OF BUSINESS

Discussion Regarding Possible LED Street Light Upgrades

A discussion ensued regarding possible LED streetlight upgrades. Mr. Garcia stated that he would work with Mr. Bishop on this item.

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EIGHTH ORDER OF BUSINESS

Consideration of Ratification of all Past Board Actions

Mr. Garcia stated that in reviewing the District's records it was found that Mr. Fischer was never appointed as an Assistant Secretary for the signature of documents. Mr. Garcia stated that he would like to state for the record that this was acknowledged and that those documents executed by the Board and Mr. Fischer as an Assistant Secretary are ratified and stand as enforceable. Discussion ensued.

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On a Motion by Mr. Bishop, seconded by Mr. Jones, with all in favor, the Board of Supervisors ratified all past Board actions and the documents that were witnessed by Clifton Fischer as an Assistant Secretary and the actions and documents still stand as enforceable for Chapel Creek Community Development District.

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NINTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Ms. Warren gave the Board an update regarding the issues with the County accepting the roads. Discussion ensued.
- B. District Engineer
Ms. Stewart gave the Board an update on various items including road resurfacing and storm water management. Discussion ensued.
- C. District Manager
Mr. Garcia stated that the next Board meeting was scheduled for December 5, 2017 at 5:00 p.m.

TENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Garcia asked if there were any Supervisor requests. Mr. Jones gave the Board an update on Highland Homes' activity and requested that a letter be drafted by District Counsel and District Management to be sent to the homebuilders regarding the roads.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Jones, seconded by Mr. Blakley, with all in favor, the Board of Supervisors adjourned the meeting at 11:46 a.m. for Chapel Creek Community Development District.

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Assistant Secretary


Chairman/Vice Chairman